



**WELCOME TO PAYAUTO, THE WORLD'S FRIENDLIEST SOFTWARE FOR PAYROLL MANAGEMENT.**

Whether you plan to manage your Employee's Attendance, Working Shifts, Salary, Leaves, Gratuity, Bonus, Ex-Gratia, , Tracking of Loans and Other Deductions, You can use PAYAUTO W.3.33 to simplify the work which takes care of all these. You can manage and maintain a number of reports viz. Time Management - Daily Attendance, Absent, Late In, Early Out, Overtime, Costing Incurred for the Day Etc, Payment - Monthly Payment Sheet, Over Time Sheet, Pay Slip Etc, P.F,E.S.I, LWF ECR and Statements, Arrears payment, Leaves, Gratuity, Bonus, Ex-Gratia, Costing and Other M.I.S. Reports Etc. These reports help you not only know the daily operations but also to take crucial business decisions which leads to achieve your goals much prior to your schedule. Soft Copy of KYC, Auto Mailing, Excel Transfer are also part of the system.

**Optional Facilities : Gate pass/Visitor/Leave Management, TDS and any Customization at extra cost.**

## PAYAUTO INPUTS AND OUTPURS SUMMARY

INPUTS		OUTPUTS				
MASTERS	TRANSACTIONS	TIME & ATTENDANCE	PAYMENT	PF & ESI	M.I.S	OTHER REPORTS
Employee Master	Deductions Entry	Absent Report	Payment Sheet Printing	Monthly P.F Challan	Employee Details	E.L.Registar
Holiday Master	Incentive Entry	Late Arrival Report	Payment Sheet - Daily Wages	Monthly E.S.I Challan	Daily Strength Report	C.L.Register
Shift Master	Loan Details Entry	Early Going Report	Payment Sheet - Arears	P.F. Monthly Statement	Dept.wise Strength Report	E.L/C.L Summary
Misc.Masters (Dept./Desig/Floor etc)	Monthly Loan Deduction Screen	Mispunch Report	Over Time Report	ESI Monthly Statement	Salary Summary Report	Form-21
Leaves Op.Bal Entry	Arears Calculation Screen	Punctual Report	Pay Slip Printing (Hindi/English)	PF E-Challan (Direct upload)	Manpower Cost - Periodical	Full & Final History
Unit Master	Attendance Editing Screen	Daily In & Out Report	Deductions Printing	ESI E-Challan	Attendance Edit Report	Gratuity Report
Minimum Wages Increment Screen	Attendance Manual Entry	Employee Monthly In & Out	Incentive & Reimbursement	P.F.Form -12A Printing	Attendance Verification Rep.	Loan Details Report
Employee Nominee Details	Leaves Entry	Performance Report	Monthly Loan Recovery	P.F.Form - 3A Printing	Employee Annual Earnings	Arears Calculation - Details
Salary Increment Screen		Muster Roll Report	Payment Sheet - Dept Summary	P.F.Form - 6A Printing	Over Time - FORM -10	Form - F
Addl Weekly off entry screen	Full & Final Settlement	Absent Summary	Payment Sheet - Desig Summary	E.S.I.Form - 6 Printing	Physical Presence Report	Form - 1
Late permission/ Short leave entry	Salary Calculation Screen	Late Arrival Summary	Payment Sheet - Rate Summary	E.S.I.Form - 7 Printing	Annual Presence Report	Form - 2
OD Entry	Working Days Entry	Early Going Summary	Over Time - Dept Summary	Blank/Dupl. PF NO.List	New/Left Employees List	Form - 11
	Arears Entry Screen - Days	Single Punch Summary	Salary Check List	Blank/Dupl. ESI No.List	LWF Contribution Report	Joining Report
	Arears Entry Screen - Amount	Daily Attendance Report with Cum.Status	Leaves Check List Printing	Non Member List - P.F	Register of Adult Workers	Nomination Form
			Negative Salary Report	Non Member List - E.S.I	Bonus Payment Sheet	Personal Information
			Payment Sheet Bank Advice	PF Eligibility Register	Bonus Payment Detailed Sheet	Appointment letter (Hindi/English)
						Appointment letter

Software By

# R.K.COMPUTER NEEDS

R-16, KHIRKI EXTN., MALVIYANAGAR, NEW DELHI-110017

PHONES : 0-9871782525 , 0-9899634324

EMAIL ID : venkatesam@hotmail.com ; rkc2002@yahoo.com



# PAYAUTO

Ver 3.33 Rel.Date 24/12/2019

THE ROAD MAP TO ALL YOUR HR SOLUTIONS



welcome to the world of  
PAYAUTO Ver W.1.0



Easy to operate even for a lay man



Pen Free Paper Free



Stop carrying bulk files



Compliance Freindly



Real Satisfaction



Reach Your Targets in time



We have a chort way to go



Plan Your Day



The Solution



Togetherness



Root to your Goal - Climb



Yes. I got it



Achievers Choice



Increase your Efficiency



New Beginnings

Login

Company	R.K.COMPUTER NEEDS
User ID	RKCN
Password	*****
Location	R.K.COMPUTER NEEDS
<input type="button" value="Submit"/> <input type="button" value="Exit"/>	



Login By : R.KCM  
Location : R.K.COMPUTER NEEDS

## R.K.COMPUTER NEEDS EMPLOYEE MASTER

Code	561513	Name	SUNIL KUMAR	Card No.	561513
Sex	Male	Father/Husband's Name	HIRA NAND	PAN No.	BSUPK9042D
Mari.Status	Unmarried	Address	PLOT NO. C-390, PHASE-II, NEW PALA	Aadhar No	889052221373
Religion	Hindu	Per.Add	VILL- SAGARPUR, PO- DULOTH JAT, T	UAN No.:	
D.O.B	20/05/1991	D.O.J	02/05/2019	Driving Licen	
Tel.No.	9416822552	Email ID		Voter ID	

PLEASE PASTE  
PHOTOGRAPH  
INTO PHOTOS FOLDER  
IN THE NAME OF  
CODE+ ".JPG"

Unit	145 R.K.COMPUTER NEEDS	Floor	ST STAFF	Department	110 HR	SUB Dept	
Shift	G GEN. SHIFT	Division		Designation	28 EXECUTIVE	EmpCateg	ST STAFF

### Salary Details

### Nominee Details

### E.Q/Experience/Documents

Rate Per Day	Particulars	Calc.Period	Rate	%	Amount
Basic	P.F.Share	No Calculation	0	0	0
H.R.A	ESI Share	No Calculation	0	0	0
CONV.	LWF Share	Monthly Fix	24000	0.2	25
MEDICAL	Bonus	No Calculation	0	0	0
PERF.ALW	Ex-Gratia	Monthly Calc	15500	8.33	1291
L.T.A	Reimbursemer	No Calculation	0	0	0
C.C.A	Leaves	No Calculation	0	0	0
<b>Gross Salary</b>	<b>Others</b>	No Calculation	0	0	0
	<b>O.T.Rate</b>		0	<b>CTC</b>	25316
P.F.Calc.	ESI Calc.	No		Allow O.T	No
PF.Calc.Amt.	ESI Calc.Per			Fooding	No
P.F Rate %	E.S.I.No.			Att.Award	No
P.F.No.	LWF Calc.	Yes		Weekly Off	Sunday

Bank Code	002
Bank Ac No.	50100337795342
Ac Type	
BR Code.	0485
Bank IFSC	HDFC0000485
ESI Dspnsry	002
ESI Unit	145
P.F.Unit	145
Reporting To	A1582
D.O.C	
Line No.	HDF HDFC BANK
D.O.L	

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## R.K.COMPUTER NEEDS EMPLOYEE MASTER

PLEASE PASTE  
 PHOTOGRAPH  
 INTO PHOTOS FOLDER  
 IN THE NAME OF  
 CODE+ ".JPG"

Code	561513	Name	SUNIL KUMAR	Card No.	561513
Sex	Male	Father/Husband's Name	HIRA NAND	PAN No.	BSUPK9042D
Mari.Status	Unmarried	Address	PLOT NO. C-390, PHASE-II, NEW PALA	Aadhar No	889052221373
Religion	Hindu	Per.Add	VILL- SAGARPUR, PO- DULOTH JAT, T	UAN No.:	
D.O.B	20/05/1991	D.O.J	02/05/2019	Driving Licen	
Tel.No.	9416822552	Email ID		Voter ID	

Unit	145 R.K.COMPUTER NEEDS	Floor	ST STAFF	Department	110 HR	SUB Dept	
Shift	G GEN. SHIFT	Division		Designation	28 EXECUTIVE	EmpCateg	ST STAFF

Salary Details	<b>Nominee Details</b>	E.Q/Experience/Documents
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**E.S.I Nominee Details** Copy ESI Nominee Details to Other Grids

S.No	NAME	FATHER/HUSBAND NAME	ADDRESS	RELATIONSHIP	D.O.B	%SHARE	REMARKS
1	SANTRA DEVI		VILL- SAGARPUR, PO- DULOTH J	MOTHER	01/01/1959	100	

**P.F Nominee Details**

S.No	NAME	FATHER/HUSBAND NAME	ADDRESS	RELATIONSHIP	D.O.B	%SHARE	REMARKS
1	SANTRA DEVI		VILL- SAGARPUR, PO- DULOTH J	MOTHER	01/01/1959	100	

**Gratuity Nominee Details**

S.No	NAME	FATHER/HUSBAND NAME	ADDRESS	RELATIONSHIP	D.O.B	%SHARE	REMARKS
1	SANTRA DEVI		VILL- SAGARPUR, PO- DULOTH J	MOTHER	01/01/1959	100	

**Family Particulars**

S.No	NAME	FATHER/HUSBAND NAME	ADDRESS	RELATIONSHIP	D.O.B	%SHARE	REMARKS
1	SANTRA DEVI		VILL- SAGARPUR, PO- DULOTH J	MOTHER	01/01/1959	100	

# R.K.COMPUTER NEEDS

## EMPLOYEE MASTER

Code	561513	Name	SUNIL KUMAR	Card No.	561513	PLEASE PASTE PHOTOGRAPH INTO PHOTOS FOLDER IN THE NAME OF CODE+ ".JPG"
Sex	Male	Father/Husband's Name	HIRA NAND	PAN No.	BSUPK9042D	
Mari.Status	Unmarried	Address	PLOT NO. C-390, PHASE- II, NEW PALA	Aadhar No	889052221373	
Religion	Hindu	Per.Add	VILL- SAGARPUR, PO- DULOTH JAT, T	UAN No.:		
D.O.B	20/05/1991	D.O.J	02/05/2019	Driving Licen		
Tel.No.	9416822552	Email ID		Voter ID		

Unit	145 R.K.COMPUTER NEEDS	Floor	ST STAFF	Department	110 HR	SUB Dept	
Shift	G GEN. SHIFT	Division		Designation	28 EXECUTIVE	EmpCateg	ST STAFF

Salary Details			Nominee Details			E.Q/Experience/Documents		
<b>Attach / View Scanned Documents</b>						Course / Desig.	Institution / Organization	Period
PAN CARD	Attach	View	Qualification-1	Attach	View			
Aadhar Card	Attach	View	Qualification-2	Attach	View			
Driving Licence	Attach	View	Qualification-3	Attach	View			
Voter ID	Attach	View	Qualification-4	Attach	View			
Passport	Attach	View	Experience -1	Attach	View			
UAN No	Attach	View	Experience -2	Attach	View			
Prev.PaySlip	Attach	View	Experience -3	Attach	View			

HOLIDAY MASTER

Year : 2020

Location : 145

Holiday Type : National Holiday

- National Holiday
- Regional Holiday

S.No	Date	Day of Week	Occasion
1	26/01/2020	Sunday	REPUBLIC DAY
2	15/08/2020	Saturday	INDEPENDENCE DAY
3	02/10/2020	Friday	GANDHI JAYANTI
4			

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Login By : RKCN  
Location : R.K.COMPUTER NEEDS

R.  
MIS

Parameter

DEP

DEPARTMENT

SL.No	Param. Value	Param. Description
1	1	ACCOUNTS
2	10	FINISHING
3	100	QUALITY
4	101	PACKING
5	104	STITCHING 6
6	105	STITCHING 2
7	11	HAND EMBROIDERY
8	110	HR
9	111	LOOP
10	120	DISPATCH
11	13	IMPORTS & EXPORTS
12	14	MAINTANANCE
13	15	MARKETING
14	16	MERCHANDISING
15	17	MERCHANDISING AND OUTSOURCING
16	18	MIS,COSTING,COMM
17	2	ADMIN
18	21	PRINTING VASTRAJET
19	22	PRODUCTION
20	23	REACTIVE PRINTING
21	24	SAMPLING
22	25	SAMPLING 1
23	26	SAMPLING 2
24	27	SAMPLING 3
25	28	STITCHING 1
26	29	KNITS SAMPLING
27	3	ADMIN/HR
28	30	HAND EMB.SAMPLING
29	31	STITCHING 4
30	32	STITCHING 5

Help For Code and Name

X

Sno	Description	Code
1	BANK CODE	BNK
2	BANK NAME CODE	LNO
3	DEPARTMENT	DEP
4	DESIGNATON	DES
5	DIVISION	DIV
6	EMP.TYPE	ETY
7	ESI DISPENSORY	EDN
8	FLOOR	FLR
9	LEAVES	LVS
10	LOAN TYPE	LON
11	LOCATION	LOC
12	MACHINE NO	MNO
13	STATE	STA
14	SUB DEPT.	SDP

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## R.K.COMPUTER NEEDS

### LEAVES OP.BAL ENTRY

Year  Unit  R.K.COMPUTER NEEDS

S.No	CODE	NAME	FATHER/HUSBAND NAME	DEPARTMENT	DESIGNATION	D.O.J	C.L	E.L	S.L	C.O.F	▲
1	561514	AWINASH KUMAR JHA	ASHOK KUMAR JHA	CUTTING	RECORD KEEPER	10/05/2019	0.58	1	0.58	0	
2	A0008	AJAY SINGH RAWAT	LT BALVIR SINGH RAWAT	HAND EMB.SAMPLING	HEAD DESIGNER	01/04/2010	0.58	2.5	0.58	0	
3	A0012	GOPAL PRASAD	MEGH SINGH	ADMIN	MARKETING EXECUTIVE	01/06/2010	0.58	29.5	0.58	0	
4	A0014	SANJAY KUMAR	LT. SITA RAM	ADMIN/HR	MANAGER	01/06/2010	0.58	82	0.58	0	
5	A0016	RAM KRISHAN YADAV	CHANDRIKA YADAV	MAINTANANCE	MAINTANANCE SUPER	01/06/2010	0.58	36.5	0.58	0	
6	A0017	BHURE LAL	JAGAN LAL	ADMIN	PEON	01/06/2010	0.58	37	0.58	0	
7	A0021	DEEPAK KUMAR	KUMAR LAL DAS	ACCOUNTS	SR ACCOUNTANT	01/06/2010	0.58	5.5	0.58	0	
8	A0030	DHANANJAY KUMAR YADAV	BAIJNATH YADAV	STORE	STORE EXECUTIVE	01/06/2010	0.58	2	0.58	0	
9	A0031	MANAN YADAV	CHANDRIKA	STORE	STORE KEEPER	01/06/2010	0.58	2	0.58	0	
10	A0065	MOHAMMAD ARAMAN ALAM	MD.JALIUDDIN	HAND EMB.SAMPLING	HOD	01/06/2010	0.58	5	0.58	0	
11	A0069	SAROJ KUMAR PATTNAIK	PADMANVA PATTNAIK	DESIGNING	ARTIST	01/06/2010	0.56	-1	0.56	0	
12	A0203	PARVEEN KUMAR	HUKAM CHAND	ADMIN	FIELD BOY	22/09/2011	0.58	5.5	0.58	0	
13	A0252	PALLAWI	RATAN PRAKASH	HAND EMB.SAMPLING	DESIGNER	13/08/2012	0.58	2	0.58	0	
14	A0259	CHANDAN KUMAR	SATAYA NARAYAN SINGH	ACCOUNTS	ACCOUNTANT	03/09/2012	0.58	8.5	0.58	0	
15	A0316	SAGIR MIYA	ISHAK MIYA	HAND EMBRODERY	HOD	02/05/2013	0.58	45	0.58	0	
16	A0345	MOHAMMAD NASIM	MOHAMMAD SAFAYAT ANSARI	HAND EMB.SAMPLING	H EMBROIDR	01/07/2013	0.58	3	0.58	0	
17	A0348	MOHD YOUSUF	LATEEF AHAMAD	HAND EMB.SAMPLING	H EMBROIDR	01/07/2013	0.49	4.5	0.49	0	
18	A0361	PRAKASH KUMAR JHA	HEMANT KUMAR JHA	MIS,COSTING,COMM	MIS EXECUTIVE	10/09/2013	0.58	3	0.58	0	
19	A0365	DINESH KUMAR NAMDEV	RAM SAJEEVAN NAMDAV	SAMPLING 2	PATTERN MASTER	11/11/2013	0.58	6	0.58	0	
20	A0369	KHALIID ANSARI	MD.SAISULLAH ANSARI	MAINTANANCE	MECHANIC	02/12/2013	0.58	4.5	0.58	0	
21	A0370	ABHISHEK VERMA	MOOL CHAND VERMA	ACCOUNTS	ACCOUNTANT	11/12/2013	0.58	25	0.58	0	
22	A0372	PURAN SINGH	GOPAL SINGH	STORE	DATA OPERATOR	03/01/2014	0.56	-1	0.56	0	
23	A0425	MOTI	MD.AFAJAL	HAND EMB.SAMPLING	H EMBROIDR	06/05/2014	0.58	6	0.58	0	
24	A0436	UPENDRA MISHRA	SHIVKANT MISHRA	PRODUCTION	QA	02/06/2014	0.58	22	0.58	0	
25	A0470	MANSIMAR KAUR	RAJDEEP SINGH	HAND EMB.SAMPLING	ASST.DESIGNER	01/08/2014	0.56	3.5	0.56	0	
26	A1167	RENU SAWHNEY	RAKESH SAWHNEY	PRODUCTION	MERCHANDISING MAN	11/08/2014	0	24.5	0	0	

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## R.K.COMPUTER NEEDS

### UNIT MASTER

Code :	<input type="text" value="145"/>
Name :	R.K.COMPUTER NEEDS
Address :	R-16, KHIRKI EXTENSION, MALVIYA NAGAR, NEW DELHI-11
Phone(s): 1	<input type="text" value="0124-4745230"/> 2 <input type="text"/>
Nam of Mngr:	<input type="text"/>
Mobile :	<input type="text"/> Email ID: <input type="text"/>
Occu.Name :	<input type="text"/>
Mobile :	<input type="text"/> Email ID: <input type="text"/>
Local Office :	GURGAON
P.F.Code :	HR/GGN/31055
E.S.I Code :	69000489700000199
Auth.Sgnatry:	<input type="text"/>
Jurisdiction:	GURGAON
State :	<input type="text" value="06"/>
Rgnl.Lang :	<input type="text"/>
Rgnl.Font :	<input type="text"/>
Location :	<input type="text" value="145"/>
User Locn :	<input type="text"/>
PAN No. :	<input type="text"/>
GST No. :	<input type="text"/>
Holiday/Weekly off Prev./Next Absent Condition :	<input type="text" value="No"/>
Start Date :	<input type="text" value="27/12/2018"/>
Validity :	<input type="text" value="27/12/2018"/>

POLICIES / CUT OFF DATES	PERSON RESPONSIBLE				COMMERCIALS		
Enter Your Salary Heads Other Than BASIC							
	1	2	3	4	5	6	7
Sal.Hds-English:	H.R.A	CONV.	MEDICAL	PERF.ALW	L.T.A	C.C.A	PROD.INC
Sal.Hds-Reg.Lng:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
P.F.Applicable :	No <input type="text"/>	No <input type="text"/>	No <input type="text"/>	No <input type="text"/>	No <input type="text"/>	No <input type="text"/>	No <input type="text"/>
ESI Applicable :	Yes <input type="text"/>	Yes <input type="text"/>	Yes <input type="text"/>	Yes <input type="text"/>	Yes <input type="text"/>	Yes <input type="text"/>	Yes <input type="text"/>
Ded.Hds-English:	LWF.AMT	ADVANCE	TDS	LOAN	OTH.DED	LIC	MEDICLM
Ded.Hds-Reg.Lng:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SALARY INCREMENT SCREEN

Unit 145 R.K.COMPUTER NEEDS

w.e.f Year and Month : 2020 1 January

<-----INCREMENT SALARY----->

S.No	CODE	NAME	Cur.Sal	Gross	Basic	H.R.A	CONV.	MEDICAL	PERF.ALW	L.T.A	C.C.A	New Salary
1	561513	SUNIL KUMAR	24000	2000	1000	500	500				0	26000
2	561514	AWINASH KUMAR JHA	12024	1000	500	300	200				0	13024
3												

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## R.K.COMPUTER NEEDS

### EL ENCASHMENT SCREEN

Unit : 145 R.K.COMPUTER NEEDS

Date of Encashment : 12/02/2020 Wednesday

S.No	CODE	NAME	DEPARTMENT	DESIGNATION	D.O.J	EL.Bal	EL.Encash	Pybl.Amt
1	561513	SUNIL KUMAR	HR	EXECUTIVE	02/05/2019	3.5	3	1788
2	561514	AWINASH KUMAR JHA	CUTTING	RECORD KEEPER	10/05/2019	1	1	402
3								

Save

Exit

Refresh

Delete

## R.K.COMPUTER NEEDS

### ADDL.WEEKLY OFF ENTRY SCREEN

Date : 23/02/2020 <span style="font-size: small;">Sunday</span>	Sel.Opt. : <span style="font-size: small;">WeeklyOff</span>	Unit : 145	R.K.COMPUTER NEEDS	<b>Default Selection</b>
Dept.: 2 ADMIN	Sub Dept.: <span style="font-size: small;">WeeklyOff</span> <span style="font-size: small;">Holiday</span> <span style="font-size: small;">Layoff</span>	Desig. : <input type="text"/>		Full Day <span style="font-size: small;">▼</span>

S.No	CODE	NAME	FATHER/HUSBAND NAME	DEPARTMENT	DESIGNATION	D.O.J	Select	
1	A1624	DHEERAJ	ROHTAS	ADMIN	FIELD BOY	22/10/2019	Full Day <span style="font-size: small;">▼</span>	
2	A1587	SUDEV BASAK	RAMESWAR BASAK	ADMIN	SWEEPER	01/06/2019	Full Day	
3	A1394	PRAHLAD	RAMLAL	ADMIN	SECURITY GUARD	01/11/2018	Full Day	
4	A1594	NITAI BISWAS	RASIK BISWAS	ADMIN	SWEEPER	01/06/2019	Full Day	
5	A0203	PARVEEN KUMAR	HUKAM CHAND	ADMIN	FIELD BOY	22/09/2011	Full Day	
6	A1593	MANTU BASAK	JAHARLAL BASAK	ADMIN	SWEEPER	01/06/2019	Full Day	
7	A1591	RATAN SARAkar	NIRODH SARKAR	ADMIN	SWEEPER	01/06/2019	Full Day	
8	A1605	CHIRANJIT BASAK	KARTICK BASAK	ADMIN	PEON	01/08/2019	Full Day	
9	A1223	SHALINI JHA	MOHAN JHA	ADMIN	P.S	03/05/2017	Full Day	
10	A1590	BISHWANATH BASAK	SUBAL BASAK	ADMIN	SWEEPER	01/06/2019	Full Day	
11	A1595	RATAN MANDAL	SANATAN MANDAL	ADMIN	SWEEPER	01/06/2019	Full Day	
12	A1433	SUSHANT TRIPATHI	GORAKH NATH TRIPATHI	ADMIN	FIELD BOY	20/12/2018	Full Day	
13	A1625	SAGAR KUMAR	SURENDRA KUMAR	ADMIN	PEON	22/10/2019	Full Day	
14	A1348	HARI DUTT SHARMA	OM PARKASH	ADMIN	DRIVER	10/09/2018	Full Day	
15	A1541	ROSHAN KUMAR	UAMESH PASWAN	ADMIN	PEON	02/04/2019	Full Day	
16	A0905	SHYAM SINGH RAWAT	KALYAN SINGH RAWAT	ADMIN	DRIVER	07/07/2015	Full Day	
17	A0551	GOURAV YADAV	ABHEY SINGH	ADMIN	FILD BOY	17/01/2015	Full Day	
18	A1146	NEERAJ SHARMA	HARI LAL SHARMA	ADMIN	DRIVER	16/08/2016	Full Day	
19	A1393	KANHAIYA LAL	SARAJU PRASAD	ADMIN	SECURITY GUARD	01/11/2018	Full Day	
20	A0017	BHURE LAL	JAGAN LAL	ADMIN	PEON	01/06/2010	Full Day	
21	A1572	SHIV PRASAD SAHU	PRABHUDAYAL	ADMIN	PEON	06/05/2019	Full Day	
22	A1601	ABDUL SALAM MIYA	KHADIR MAHAMMAD MIA	ADMIN	SWEEPER	01/07/2019	Full Day	
23	A1566	ANKUR KHARI	BHARAT KHARI	ADMIN	DRIVER	29/04/2019	Full Day	
24	A0194	SAPNA	PRATAP	ADMIN	SWEEPER	01/11/2014	Full Day	

Save	Exit	Refresh	Delete
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## R.K.COMPUTER NEEDS

### LATE PERMISSION / SHORT LEAVE ENTRY

Date : <input type="text" value="03/02/2020"/> Monday	Unit : <input type="text" value="145"/> R.K.COMPUTER NEEDS	Late In/Early Out : <input type="text" value="Late In"/>
Floor : <input type="text"/>	Dept.: <input type="text"/>	Sel.Employees : <input type="text" value="NON OT Emp."/>
		Permissible Slab : <input type="text" value="120 Mnts"/>

S.No	CODE	NAME	FATHER/HUSBAND NAME	DEPARTMENT	DESIGNATION	Late In Mnts	Availed This Mth	Prev. Status	Allow
1	561513	SUNIL KUMAR	HIRA NAND	HR	EXECUTIVE	7	0	No	No
2	A0030	DHANANJAY KUMAR YADAV	BAJNATH YADAV	STORE	STORE EXECUTIVE	11	0	No	No
3	A0058	MOHAMMAD GYASUDDIN	SAMSUDDIN SHEKH	CAD	PATTERN MASTER	3	0	No	No
4	A0126	MOHAMMAD NAZRE ALAM	MOHAMMAD HADI	DESIGNING	DESIGNER	9	0	No	No
5	A0228	MOHAMMAD MERAJ	ABDUL GAFFAR	CUTTING	INCHARGE	2	0	No	No
6	A0307	CHIRANJEEV KUMAR THAKUR	RAM CHANDRA THAKUR	DESIGNING	DESIGNER	15	0	No	No
7	A0316	SAGIR MIYA	ISHAK MIYA	HAND EMBRODERY	HOD	6	0	No	No
8	A0338	DEV KANT	SHIV CHARAN	DESIGNING	DESIGNER CUM	10	0	No	No
9	A0522	DEVENDRA SINGH CHAUHAN	MADAN SINGH CHAUHAN	ACCOUNTS	MANAGER	6	0	No	No
10	A0547	RAMNATH PRASAD RAY	DINESHWAR PRASAD	CUTTING	Q A	6	0	No	No
11	A0659	SUBHASH YADAV	NARESH KUMAR	PRODUCTION	MIS EXECUTIVE	9	0	No	No
12	A0691	SALIM	MOHAMMAD AZIZ	PRODUCTION	LINE SUPERVISOR	7	0	No	No
13	A0849	SANDEEP SINGH NEGI	SURMAN SINGH	IMPORTS &	IMPORT & EXPORT	7	0	No	No
14	A0888	AJAY PRABHAKAR RAUT	PRABHAKAR SADASHIVE	STORE	STORE & QUALITY	8	0	No	No
15	A0981	RAKESH KUMAR	BHAGWAN CHAND	IMPORTS &	MANAGER IMPORT	10	0	No	No
16	A1008	ROHIT TIWARI	RAMAKANT TIWARI	DESIGNING	DESIGNER	7	0	No	No
17	A1123	GOPAL PASWAN	SUKHADEO PASWAN	CUTTING	Q A	11	0	No	No
18	A1156	SPARDHA JAISWAL	PRAKASH CHANDRA	DESIGNING	DESIGNER	12	0	No	No
19	A1196	SANDIP SINGH	JAGADAMBA SINGH	DESIGNING	DESIGNER	10	0	No	No
20	A1202	NIRMALA MAHANANDIA	DEEN BANDHU	MERCHANDISING	MERCHANT	31	0	No	No
21	A1223	SHALINI JHA	MOHAN JHA	ADMIN	P.S	11	0	No	No
22	A1349	VIVEK KUMAR SINGH	RAMESH KUMAR SINGH	PRODUCTION	PRODUCTION	10	0	No	No
23	A1408	JYOTI	SAHDEV THAREJA	DESIGNING	ASST. DESIGNER	12	0	No	No
24	A1414	NAROTTAM SINGH	TOTA SINGH PUNDIR	ACCOUNTS	DATA OPERATOR	13	0	No	No



## R.K.COMPUTER NEEDS

### MIN WAGES INCREMENT SCREEN

Unit  R.K.COMPUTER NEEDS

Existing :

New

w.e.f Yr / Mth :

Revised :

Edit

All Employees Leaving On on after :

<-----INCREMENT SALARY----->

S.No	CODE	NAME	Cur.Sal	Gross	Basic	H.R.A	CONV.	MEDICAL	PERF.ALW	L.T.A	C.C.A	New Salary
1	A0576	BHOLI THAKUR	10450	550	550	0	0	0	0	0	0	11000
2	A0631	PINKI DEVI	10450	550	550	0	0	0	0	0	0	11000
3	A0769	SACHITANAND KUMAR	10450	550	550	0	0	0	0	0	0	11000
4	A0803	UMMED SINGH	10450	550	550	0	0	0	0	0	0	11000
5	A1158	MAHESH KUMAR	10450	550	550	0	0	0	0	0	0	11000
6	A1237	SHIV SHANKAR	10450	550	550	0	0	0	0	0	0	11000
7	A1302	SEEMA SINGH	10450	550	550	0	0	0	0	0	0	11000
8	A1331	MD NIYAJ UDDIN	10450	550	550	0	0	0	0	0	0	11000
9	A1336	SUNIL	10450	550	550	0	0	0	0	0	0	11000
10	A1386	MD SHAMSUDDIN	10450	550	550	0	0	0	0	0	0	11000
11	A1392	SHASHI PRBHA TVARI	10450	550	550	0	0	0	0	0	0	11000
12	A1415	MOHAMMAD SADDAM HUSAEN	10450	550	550	0	0	0	0	0	0	11000
13	A1444	GEETA	10450	550	550	0	0	0	0	0	0	11000
14	A1446	DHEERAJ KUMAR	10450	550	550	0	0	0	0	0	0	11000
15	A1463	SATTAR KHAN	10450	550	550	0	0	0	0	0	0	11000
16	A1559	DHARMENDRA KUMAR	10450	550	550	0	0	0	0	0	0	11000
17	A1577	GYAN CHANDRA	10450	550	550	0	0	0	0	0	0	11000
18	A1583	AJAY KUMAR	10450	550	550	0	0	0	0	0	0	11000
19	A1600	NAR SINGH LAL	10450	550	550	0	0	0	0	0	0	11000
20	A1617	RESHAMA	10450	550	550	0	0	0	0	0	0	11000

## EMPLOYEE INTER TRANSFER SCREEN

S.L No.	678	W.E.F. Date	25/02/2020	Gross Salary	24000
Emp.Code	561513	Name	SUNIL KUMAR	Date of Joining	02/05/2019
Sex	Male	Father/ Husband Name	HIRA NAND		

### Details of Employee

Location	145	Email ID :	
Unit	145	Emp.Type :	ST
Floor	ST	Weekly Off :	Sunday
Division		Address :	PLOT NO. C-390, PHASE-II, NEW PALAM VIHAR, GURGAON, HR 122017
Department	110	Meri.Stat.:	Unmarried
Sub Dept.:		Card No :	561513
Designation	28	Tel.No.:	9416822552
Shift	G		

Transfer Parameter	Department	
Parameter Existing Value	110	
Parameter New Value	14	MAINTANANCE

Save Exit Refresh Delete

# PAYAUTO

Ver W.3.33

Login By : R.KCN  
Location : R.K.COMPUTER NEEDS



Operations	Activities
A. Masters	Salary Additions / Deductions Entry
<b>B. Transaction</b>	
C. Time Reports	Loan Details Entry
D. Payment Reports	Monthly Loan Deduction Screen
E. P.F, E.S.I, L.W.F Reports	Attendance Edit - Date Wise
F. Management Reports	Attendance Edit - Employee
G. Other Reports	
H. Employee Joining Reports	Leaves Entry
I. Customized Reports by USER	Gate Pass Entry
J. Customized Reports by USER	Full and Final Settlement
K. Utilities and Processes	
	Supplimentary Days Entry
	Arears Entry Screen - Amount
	Full and Final Settlement Report
Exit Out of System	

Welcome to PAYAUTO, the world's friendliest software for Payroll Management.

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You can manage and maintain a number of reports viz. Time Management, Payment, P.F and E.S.I, Costing and Other M.I.S. reports etc. You can generate regular reports such as Daily Attendance, Absent, Late In, Early Out, Overtime, Costing Incurred for the Day Etc and Monthly Payment Sheet, O.T. Sheet, Pay Slip, PF and ESI Challan and Statement, Arrears payment and Other Reports like PF and ESI Returns, Leave Registers, Bonus Payments etc.

These reports help you not only know the daily operations but also to take crucial business decisions which leads to achieve your goals much prior to your schedule.

Designed and Developed By

**R.K.Computer Needs**

R-16, Khirki Extn., Malviya Nagar, New Delhi-110017

Phone(s):011-29545246,0-9899634324 Email ID:venkatesam@hotmail.com; Website:www.rkcn.in

### SALARY ADDITIONS / DEDUCTIONS ENTRY

**Additions / Deductions :** Deductions
 Loan Auto Deduction
 Year 2020 Month 1 January
Export / Import Data To / From Excel Sheets
Export Data
Import Data

**Unit :** 145 R.K.COMPUTER NEEDS
 R-16, KHIRKI EXTENSION, MALVIYA NAGAR, NEW DELHI-110017

S.No	CODE	NAME	DEPARTMENT	ADVANCE	TDS	LOAN	OTH.DED	LIC	MEDICLM	▲
116	A1225	DEEPAK	VINOD KUMAR	0	0	0	1291	0	0	
117	A1242	POOJA SHARMA	GANESH SHARMA	0	0	0	2833	0	0	
118	A1254	VIKASH KUMAR	PURAN CHAURASIA	0	0	0	1120	0	0	
119	A1261	NEERAJ KUMAR	BACHCHI LAL	5000	0	0	1200	0	0	
120	A1275	MANISH JARYAL	DWARKA DASS JARYAL	0	0	0	2232	0	0	
121	A1286	AMIT JHA	VIJAY JHA	2000	0	0	0	0	0	
122	A1288	SUBHASH JHA	RAMANAND JHA	2500	0	0	0	0	0	
123	A1310	MANISHA MEHTA	RAJENDER MEHTA	0	0	0	1801	0	0	
124	A1313	NARAYAN SINGH	RAM SINGH	10000	0	0	1120	0	0	
125	A1323	MANISH YADAV	JAIPAL YADAV	0	0	0	288	0	0	
126	A1334	MUNNA PRASAD	BRIJA PRASAD KURMI	0	0	0	1145	0	0	
127	A1336	SUNIL	ANANDI	1000	0	0	0	0	0	
128	A1338	SATENDER SINGH	HARIPAL SINGH	0	0	0	3600	0	0	
129	A1348	HARI DUTT SHARMA	OM PARKASH	0	0	0	288	0	0	
130	A1408	JYOTI	SAHDEV THAREJA	0	0	0	120	0	0	
131	A1500	HEMANTA KUMAR MANDAL	HRIDAY CHANDRA MANDAL	2000	0	0	0	0	0	
132	A1506	SUMIT KUMAR JHA	YOGENDER JHA	0	0	0	3656	0	0	
133	A1541	ROSHAN KUMAR	UAMESH PASWAN	2000	0	0	0	0	0	
134	A1582	HARISH V KURUP	LATE SH. VASUDEVA KUR	0	5550	0	0	0	0	
135	A1588	CHANDRAMANI KISHOR	LALAN TIWARI	5000	0	0	1253	0	0	
136	A1597	WAZID ALI	MANAGER MIYAN	2000	0	0	0	0	0	
137	A1601	ABDUL SALAM MIYA	KHADIR MAHAMMAD MIA	3000	0	0	0	0	0	
138	A1627	BIJENDER PAL	SHRI PAL	0	0	0	249	0	0	▼

Save	Exit	Refresh	Delete	Prev.	Next	Print
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## MONTHLY LOAN DEDUCTION SCREEN

Year

Month  January

Date Of Payment

Loan Code

S.No	LN.SNO	CODE	NAME	FATHER/HUSBAND NAME	DEPARTMENT	DESIGNATION	INSTMNT	INTT.DUE
1	1	561513	SUNIL KUMAR	HIRA NAND	HR	EXECUTIVE	<input type="text" value="2000"/>	0

Exit - Esc

Delete - F3

Print - F4

Save - F5

Refresh-F6

Prev - F7

Next - F8

## ATTENDANCE EDIT - DATE WISE

Date :  Wednesday      Unit :  R.K.COMPUTER NEEDS      Edit Option :

Dept. :       Sub Dept.:       Desig.:

S.No	CODE	EMPLOYEE NAME	SHIFT	SHFT.DESC	SHIFT TIMINGS	IN TIME	OUT TIME	WORK Mnts	O.T. Mnts	EARLY IN	LATE IN	EARLY OUT	STA-TUS
1	561513	SUNIL KUMAR	G	GEN. SHIFT	09:30-18:00	09:00	18:03	480	3	30	0	0	PP
2	561514	AWINASH KUMAR JHA	G	GEN. SHIFT	09:30-18:00	09:03	18:02	480	2	27	0	0	PP
3	A0016	RAM KRISHAN YADAV	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
4	A0017	BHURE LAL	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
5	A0021	DEEPAK KUMAR	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
6	A0025	SUMAN NAGPAL	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
7	A0029	MD HANZALAH	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
8	A0030	DHANANJAY KUMAR YADAV	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
9	A0031	MANAN YADAV	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
10	A0033	GOVIND SINGH BHADAURIA	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
11	A0058	MOHAMMAD GYASUDDIN	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
12	A0069	SAROJ KUMAR PATNAIK	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
13	A0124	RAVINDER KUMAR	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
14	A0126	MOHAMMAD NAZRE ALAM	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
15	A0203	PARVEEN KUMAR	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
16	A0221	ANAND SINGH	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
17	A0228	MOHAMMAD MERAJ	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
18	A0233	ANIL KUMAR	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
19	A0259	CHANDAN KUMAR	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
20	A0300	TAHIR ALAM	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
21	A0307	CHIRANJEEV KUMAR THAKUR	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
22	A0313	MANISH KUMAR MANIK	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA
23	A0314	RAVINDER SINGH	G	GEN. SHIFT	09:30-18:00	:-	:-		0	0	0	0	AA

ATTENDANCE EDIT - EMPLOYEE

Year : 2020 Month : 1 Friday Emp.Code : 561513 SUNIL KUMAR D.O.J : 02/05/2019 D.O.L :  
Card No.: 561513 Fath./Husband Name : HIRA NAND Dept. : HR Desig. : EXECUTIVE

SNo	Date	DayOfWeek	Shift	Shift Desc. and Timings	IN Time	OUT Time	Work Hours	O.T. Hours	Early IN	Late IN	Early OUT	Late OUT	Statu
1	01/01/2020	Wednesday	G	GEN. SHIFT 09:30-18:00			00:00	00:00	00:00	00:00	00:00	00:00	PP
2	02/01/2020	Thursday	G	GEN. SHIFT 09:30-18:00	09:16	18:05	08:00	00:00	00:14	00:00	00:00	00:05	PP
3	03/01/2020	Friday	G	GEN. SHIFT 09:30-18:00	09:41	18:00	07:49	00:00	00:00	00:11	00:00	00:00	AP
4	04/01/2020	Saturday	G	GEN. SHIFT 09:30-18:00	09:23	18:07	08:00	00:00	00:07	00:00	00:00	00:07	PP
5	05/01/2020	Sunday	G	GEN. SHIFT 09:30-18:00			00:00	00:00	00:00	00:00	00:00	00:00	WW
6	06/01/2020	Monday	G	GEN. SHIFT 09:30-18:00	09:30	18:00	08:00	00:00	00:00	00:00	00:00	00:00	PP
7	07/01/2020	Tuesday	G	GEN. SHIFT 09:30-18:00	11:14	18:05	06:16	00:00	00:00	01:44	00:00	00:05	PP
8	08/01/2020	Wednesday	G	GEN. SHIFT 09:30-18:00	09:46	18:01	07:44	00:00	00:00	00:16	00:00	00:01	AP
9	09/01/2020	Thursday	G	GEN. SHIFT 09:30-18:00	09:28	18:06	08:00	00:00	00:02	00:00	00:00	00:06	PP
10	10/01/2020	Friday	G	GEN. SHIFT 09:30-18:00	09:18	18:07	08:00	00:00	00:12	00:00	00:00	00:07	PP
11	11/01/2020	Saturday	G	GEN. SHIFT 09:30-18:00	09:30	18:06	08:00	00:00	00:00	00:00	00:00	00:06	PP
12	12/01/2020	Sunday	G	GEN. SHIFT 09:30-18:00			00:00	00:00	00:00	00:00	00:00	00:00	WW
13	13/01/2020	Monday	G	GEN. SHIFT 09:30-18:00	09:33	18:01	07:57	00:00	00:00	00:03	00:00	00:01	AP
14	14/01/2020	Tuesday	G	GEN. SHIFT 09:30-18:00	09:52	18:04	07:38	00:00	00:00	00:22	00:00	00:04	AP
15	15/01/2020	Wednesday	G	GEN. SHIFT 09:30-18:00	09:33	18:03	07:57	00:00	00:00	00:03	00:00	00:03	AP
16	16/01/2020	Thursday	G	GEN. SHIFT 09:30-18:00	09:40	18:08	07:50	00:00	00:00	00:10	00:00	00:08	AP
17	17/01/2020	Friday	G	GEN. SHIFT 09:30-18:00	09:46	18:04	07:44	00:00	00:00	00:16	00:00	00:04	AP
18	18/01/2020	Saturday	G	GEN. SHIFT 09:30-18:00	09:34	18:00	07:56	00:00	00:00	00:04	00:00	00:00	AP
19	19/01/2020	Sunday	G	GEN. SHIFT 09:30-18:00			00:00	00:00	00:00	00:00	00:00	00:00	WW
20	20/01/2020	Monday	G	GEN. SHIFT 09:30-18:00	09:29	18:07	08:00	00:00	00:01	00:00	00:00	00:07	PP
21	21/01/2020	Tuesday	G	GEN. SHIFT 09:30-18:00	09:30	18:01	08:00	00:00	00:00	00:00	00:00	00:01	PP
22	22/01/2020	Wednesday	G	GEN. SHIFT 09:30-18:00	09:37	18:03	07:53	00:00	00:00	00:07	00:00	00:03	AP
23	23/01/2020	Thursday	G	GEN. SHIFT 09:30-18:00	09:31	18:00	07:59	00:00	00:00	00:01	00:00	00:00	AP

SNo	Code	Employee Name
1	561513	SUNIL KUMAR
2	561514	AWINASH KUMAR JHA
3	A0001	RANVIR RAM
4	A0003	RAJESH KUMAR
5	A0004	NARAYAN THAPA
6	A0007	SURESH KUMAR
7	A0014	SANJAY KUMAR
8	A0015	MAHENDER SING KARKI
9	A0016	RAM KRISHAN YADAV
10	A0017	BHURE LAL
11	A0018	RAKESH
12	A0021	DEEPAK KUMAR
13	A0024	RAJESH KUMAR MILIND
14	A0025	SUMAN NAGPAL
15	A0027	SURENDER PAL
16	A0029	MD HANZALAH
17	A0030	DHANANJAY KUMAR YADAV
18	A0031	MANAN YADAV
19	A0032	GOVIND PRASAD
20	A0033	GOVIND SINGH BHADAURIA
21	A0034	PRIYANKA BHARDWAJ
22	A0035	LALIT KUMAR SHARMA
23	A0039	SOMVEER SINGH
24	A0040	ARUN SHARMA
25	A0041	NARESH KUMAR

Totals 191.43 00:00 00:36 03:47 05:00 01:37

Exit - Esc Fill Att. Save - F5 Refresh-F6

Pres.: 17.5 Lvs : 1.5 W.Off./HDay:5 Abs.: 7 Pybl.Dys : 24



**LEAVES ENTRY**

Code  Name

Father Name  D.O.J. :

Dept.:  Emp.Cat.:

Designation

SI No.  Leave Type

Date From  To

Day/Half  No.of Days

Reason

Leaves Balances

EL -2.5

CL 0.58

S.L 0.58

C.O.F 1

Post All Leaves

**LEAVES FOR APPROVAL**

Sl. No	Code	Name of Employee	Lv. Sno	Date From	Date To	Full Half	Bal Avlbl	Sel.
1								

**Muster Before Leaves**

	Sat	Sun	Mon	Tue	Wed	Thu	Fri
01-07	AP	WW	AP	AP	AA	PA	PP
08-14	PP	WW	PA	PP	PP	AA	AA
15-21	AA	WW	AA	AA	AA	AA	AA
22-28	AA	WW	AA	AA			
29-31							

**Muster After Leaves**

	Sat	Sun	Mon	Tue	Wed	Thu	Fri
01-07	AP	WW	AP	AP	AA	PA	PP
08-14	PP	WW	PA	PP	PP	AA	AA
15-21	AA	WW	AA	AA	AA	AA	AA
22-28	AA	WW	AA	CC			
29-31							

Pres. Days  W.Off+ H.Days  Leaves  Absent Days  Pybl Days

Exit - Esc    Delete - F3    Save - F5    Refresh-F6    Prev - F7    Next - F8

## GATE PASS ENTRY

### Employee Gate Pass Entry / Approval

S.L No.

Date

Code

Mobile No.

Name

Father Name

Department

Designation

Personal/Official

Will Return Back ?

Time Out

Actual Out Time

Time Return

Actual Return Time

Palce Of Visit

Purpose Of Visit

PLEASE PASTE  
PHOTOGRAPH  
INTO PHOTOS FOLDER  
IN THE NAME OF  
CODE+ ".JPG"

### Gate Pass for Approval / Verification

SNo	GP.No	DATE	CODE	NAME	TM.OUT	Return
1						

Exit - Esc

Delete - F3

Print - F4

Save - F5

Refresh-F6

Prev - F7

Next - F8

## FULL AND FINAL SETTLEMENT

Code	561513	Name	SUNIL KUMAR	Gross Pay	24000											
D.O.J	02/05/2019	Department	HR	Designation	EXECUTIVE											
L.W.Day	12/02/2020	F & F Date	25/02/2020	Settlement Date	31/01/2020											
Basic	15500															
Days Payable	W.Days	24.5	Wk.Off	3	H.Days	2	E.L	1.5	C.L	0	S.L	0	M.L	0	SPL	0

Particulars	Amount	Particulars	Amount
<b>Additions</b>		<b>Deductions</b>	
Salary For	29.5 Days	P.F	
E.L For	1 Days	E.S.I	
Bonus @	8.33 % From 2019/04	LWF.AMT	0
Last Yr.Fig	0 This Yr.Fig 0	ADVANCE	
Ex-Gatia @	8.33 % From 2019/04	TDS	
Last Yr.Fig	0 This Yr.Fig 11178	LOAN	6000
Notice Pay For	Days	OTH.DED	
Grauity		LIC	
Service Compansion		MEDICLM	
O.T: Hrs	0 Amount	<b>TOTAL DEDUCTIONS</b>	6000
Others Remarks and Amount			
Others - 1 Remarks and Amount			
<b>TOTAL ADDITIONS</b>	23435	<b>Nett Payable</b>	17435

Exit - Esc

Delete - F3

Print - F4

Save - F5

Refresh-F6

Prev - F7

Next - F8

## SUPPLEMENTARY DAYS ENTRY

Year

Month  January

S.No	CODE	NAME	DEPARTMENT	DESIGNATION	YR & MTH	W.DAYS	W.OFF	PH.DYS	OT.HRS
1	561513	SUNIL KUMAR	HR	EXECUTIVE	2019/12	5	1	1	
2	561514	AWINASH KUMAR JHA	CUTTING	RECORD KEEPER	2019/12	3			
3									



# PAYAUTO

Ver W.3.33

Login By : RKC  
 Location : R.K.COMPUTER NEEDS



Welcome to PAYAUTO, the world's friendliest software for Payroll Management.

Whether you plan to manage your Employee's Attendance, Working Shifts, Salary, Leaves, TDS, Advances and Loan Accounts or MIS Reports, You can use PAYAUTO to simplify the work and you can track and monitor records and activities of your Employee.

You can manage and maintain a number of reports viz. Time Management, Payment, P.F and E.S.I, Costing and Other M.I.S. reports etc. You can generate regular reports such as Daily Attendance, Absent, Late In, Early Out, Overtime, Costing Incurred for the Day Etc and Monthly Payment Sheet, D.T.Sheet, Pay Slip, PF and ESI Challan and Statement, A-rears payment and Other Reports like PF and ESI Returns, Leave Registers, Bonus Payments etc.

These reports help you not only know the daily operations but also to take crucial business decisions which leads to achieve your goals much prior to your schedule.

Operations	Activities
A. Masters	Absent Report
B. Transaction	Late Arrival Report
C. Time Reports	Early Going Report
D. Payment Reports	Mispunch Report
E. P.F, E.S.I, L.W.F Reports	Daily Overtime Details
F. Management Reports	Daily In _Out Report
G. Other Reports	Employee Monthly In _Out
H. Employee Joining Reports	
I. Customized Reports by USER	
J. Customized Reports by USER	Muster Roll Report
K. Utilities and Processes	Absent Summary
	Late Arrival Summary
	Early Going Summary
	Performance Report
	Performance Report Final
Exit Out of System	

Designed and Developed By

**R.K.Computer Needs**

R-16, khirki Extn., Malviya Nagar, New Delhi-110017

Phone(s):011-29545246,0-9899634324 Email ID:venkatesam@hotmail.com; Website:www.rkc.in

# PAYAUTO

Ver W.3.33

Login By : R.KCN  
Location : R.K.COMPUTER NEEDS



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Operations	Activities
A. Masters	Payment Sheet Printing
B. Transaction	Over Time Report
C. Time Reports	Payment Sheet - Arears
D. Payment Reports	Pay Slip Printing English Hindi
E. P.F, E.S.I, L.W.F Reports	Pay Slip Printing English
F. Management Reports	Pay Slip Printing with Arears
G. Other Reports	Rate Reconciliation Report
H. Employee Joining Reports	Payment Sheet - Dept. Summary
I. Customized Reports by USER	Payment Sheet Arears Dept Summary
J. Customized Reports by USER	Over Time - Dept.summary
K. Utilities and Processes	Payment Sheet Printing with Arears
	Leaves Check List Printing
	Payment Sheet - Supplimentary
	Payment Sheet - Bank Advice
	Payment Sheet - Bank Advice cheque
	Payment Sheet - Bank Advice FF
	Payment Sheet - Bank Advice NEFT
	Payment Sheet Bottom Summary
Exit Out of System	

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# RKC

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Operations	Activities
A. Masters	Monthly P.F Challan
B. Transaction	Monthly E.S.I Challan
C. Time Reports	P.F. Monthly Statement
D. Payment Reports	ESI Monthly Statement
E. P.F, E.S.I, L.W.F Reports	Emp.Master 4 PF Site
F. Management Reports	Emp.Master 4 LWF Site
G. Other Reports	P.F.Form - 3A Printing
H. Employee Joining Reports	P.F.Form - 6A Printing
I. Customized Reports by USER	P.F.Form -12A Printing
J. Customized Reports by USER	E.S.I.Form - 6 Printing
K. Utilities and Processes	E.S.I.Form - 7 Printing
	Blank PF Number List
	Blank ESI Number List
	Non Member List P.F
	Non Member List E.S.I
	P.F.Eligibility Register NEW
	PF ECR DATA NEW
	PF ECR DATA AREARS NEW
Exit Out of System	

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Operations	Activities
A. Masters	Employee Details
B. Transaction	Daily Strength Report
C. Time Reports	Dept.wise Strength Report
D. Payment Reports	Salary Summary Report
E. P.F, E.S.I, L.W.F Reports	Manpower Cost - Periodical
F. Management Reports	Attendance Edit Report
G. Other Reports	Attendance Verification Report
H. Employee Joining Reports	Employee Annual Earnings
I. Customized Reports by USER	O.T.Report - Form -10
J. Customized Reports by USER	TDS Planning Report
K. Utilities and Processes	LWF Contribution Report
	Adult Worker Register
	Bonus Payment Sheet
	Bonus Payment Detailed Sheet
	Ex-Gratia Payment Sheet
	Ex-Gratia Payment Detailed Sheet
	Dept DesigWise StrengthReport
	Leaves History Report
Exit Out of System	

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Operations	Activities
A. Masters	Form-F
B. Transaction	Form-1 (ESI Declaration Form)
C. Time Reports	Form-2 (PF Declaration Form)
D. Payment Reports	Form-11 - P.F.
E. P.F, E.S.I, L.W.F Reports	Joining Report
F. Management Reports	Nomination Form
G. Other Reports	Personal Information
H. Employee Joining Reports	Orientation Training
I. Customized Reports by USER	Appointment Letter - Hindi
J. Customized Reports by USER	Appointment Letter - English-1
K. Utilities and Processes	Appointment Letter Staff
	New Joining Introductory Letter
	ID CARD PRINTING
	ID CARD PRINTING VERTICAL
	ID CARD PRINTING without photo
Exit Out of System	

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## Operations

A. Masters

B. Transaction

C. Time Reports

D. Payment Reports

E. P.F, E.S.I, L.W.F Reports

F. Management Reports

G. Other Reports

H. Employee Joining Reports

I. Customized Reports by USER

J. Customized Reports by USER

K. Utilities and Processes

Exit Out of System

## Activities

Daily Reporting to Dept.Heads By Email

Data Transfer From / To Excel Files

Salary Bank Transfer INDUSIND

Salary NEFT INDUSIND

Salary Bank Transfer HDFC

Custom Report - 7

Custom Report - 8

Custom Report - 9

Custom Report - 10

Custom Report - 11

Custom Report - 12

Custom Report - 13

Custom Report - 14

Custom Report - 15

Custom Report - 16

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- ALL THE ABOVE REPORTS ARE GENERATED IN THE BELOW COMBINATION
- YOU CAN SELECT THE COMBINATION AND PRESS PRINT COMMAND TO GET THE CONCERNED REPORT IN THE SELECTED COMBINATION.
- YOU CAN SELECT ONE OR MORE PARAMETERS AVAILABLE ON THE SCREEN

## ABSENT REPORT

Date From :	<input type="text" value="25/02/2020"/>	<input type="text" value="Tuesday"/>
Date To :	<input type="text" value="25/02/2020"/>	
Unit :	<input type="text" value="145"/>	R.K.COMPUTER NEEDS
P.F Unit :	<input type="text"/>	
ESI Unit :	<input type="text"/>	
Floor :	<input type="text"/>	
Division :	<input type="text"/>	
Department :	<input type="text"/>	
Sub Dept. :	<input type="text"/>	
Designation :	<input type="text"/>	
Emp.Type :	<input type="text"/>	
Shift :	<input type="text"/>	
Bank Code :	<input type="text"/>	
Line No. :	<input type="text"/>	
Emp.From :	<input type="text"/>	
To :	<input type="text"/>	
Emp.Gender :	<input type="text"/>	
Merital Status :	<input type="text"/>	
No.of Days/Hrs :	<input type="text"/>	<input type="text"/>
Report Extn. :	<input type="text"/>	
Index Order :	<input type="text"/>	

Exit - Esc

Refresh-F6

CSV File

- Code Seq.
- Department Seq
- Card No Seq.
- Name Seq.
- D.O.J Seq.
- Customized

## PAYMENT SHEET PRINTING

Year :	<input type="text" value="2020"/>	
Month :	<input type="text" value="1"/>	January
Unit :	<input type="text" value="145"/>	R.K.COMPUTER NEEDS
P.F Unit :	<input type="text"/>	
ESI Unit :	<input type="text"/>	
Floor :	<input type="text"/>	
Division :	<input type="text"/>	
Department :	<input type="text"/>	
Sub Dept. :	<input type="text"/>	
Designation :	<input type="text"/>	
Emp.Type :	<input type="text"/>	
Shift :	<input type="text"/>	
Bank Code :	<input type="text"/>	
Line No. :	<input type="text"/>	
Emp.From :	<input type="text"/>	
To :	<input type="text"/>	
Emp.Gender :	<input type="text"/>	
Merital Status :	<input type="text" value="Male"/>	
No.of Days/Hrs :	<input type="text" value="Transgender"/>	
Report Extn. :	<input type="text"/>	
Index Order :	<input type="text"/>	

Exit - Esc

Print - F4

Refresh-F6

CSV File

## BONUS PAYMENT SHEET

Yr / Mth From :	<input type="text" value="2019/04"/>	<input type="text"/>
Yr / Mth To :	<input type="text" value="2020/03"/>	<input type="text"/>
Unit :	<input type="text" value="145"/>	R.K.COMPUTER NEEDS
P.F Unit :	<input type="text"/>	
ESI Unit :	<input type="text"/>	
Floor :	<input type="text"/>	
Division :	<input type="text"/>	
Department :	<input type="text"/>	
Sub Dept. :	<input type="text"/>	
Designation :	<input type="text"/>	
Emp.Type :	<input type="text"/>	
Shift :	<input type="text"/>	
Bank Code :	<input type="text"/>	
Line No. :	<input type="text"/>	
Emp.From :	<input type="text"/>	
To :	<input type="text"/>	
Emp.Gender :	<input type="text"/>	
Merital Status :	<input type="text"/>	
No.of Days/Hrs :	<input type="text" value="Married"/>	
Report Extn. :	<input type="text" value="Unmarried"/>	
Index Order :	<input type="text" value="Widow"/>	

Exit - Esc

Print - F4

Refresh-F6

CSV File



## MANPOWER COST - PERIODICAL

Year :

Month :  February

Date From :  To :

Unit :

Division :

Floor :

Department :

Exit - Esc

Delete - F3

Print - F4

Save - F5

Refresh-F6

Logia By : ADMINISTRATOR  
Location : ALL LOCATIONS

## R.K.COMPUTER NEEDS

### DAILY REPORTING TO DEPT.HEADS BY EMAIL

Date :

**Generate Emails**

**Exit Out**

DATA TRANSFER FROM / TO EXCEL FILES

Employee Master Export

Salary Sheet

Overtime Sheet

Salary Bank Transfer

PF Monthly Statement

ESI Monthly Statement

LWF Annual Returns

Daily Attendance Report

TDS Planning Report

Absent Summary

Late Arrival Summary

Early Going Summary

Export Salary Deductions

Upload Salary Deductions

Muster Roll

Performance Report

Exit Out

Select Options

Date From : 26/02/2020

To : 26/02/2020

Year :

Month :

Unit :

Dept. :

Bank Code :

No.Of Days

Active :

Generate Sheet

# PAYAUTO

Ver W.3.33

Login By : RKC  
Location : R.K.COMPUTER NEEDS



Operations	Activities
A. Masters	All Processes Screen
B. Transaction	
C. Time Reports	Password Change
D. Payment Reports	Code Change Process
E. P.F, E.S.I, L.W.F Reports	
F. Management Reports	Machine Data Download
G. Other Reports	Monthly Bonus Calculation Screen
H. Employee Joining Reports	Card Hold/ Release Entry
I. Customized Reports by USER	User Creation/Permissions
J. Customized Reports by USER	Arears Calculation Screen
K. Utilities and Processes	
	Upload Punch Machine Data
	Leave Balance Transfer Screen
Exit Out of System	

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## ALL PROCESSES SCREEN

### All Process Operations

**DATA BACKUP - PAYAUTO**

**O.T.CALCULATION PROCESS**

**SALARY CALCULATION MONTHLY WAGE RATE**

**SALARY CALCULATION DAILY WAGES**

LEAVE AUTO PROCESS

**PF E-CHALLAN STORAGE**

**ESI E-CHALLAN STORAGE**

MONTH END PROCESSING

**Exit Out to Main Menu**

### Options Screen

Year :

Month :  January

Unit :  R.K.COMPUTER NEEDS

Bank Code :

Employee Type :

Emp. Code :

**Refresh**



## PASSWORD CHANGE

**User Name** : ADMINISTRATOR

**Login ID** : ADMIN

**Old Password** :

**New Password** :

**New Password Again** :

**Proceed** **Cancel**

## R.K.COMPUTER NEEDS

### CODE CHANGE PROCESS

Existing Employee Code	:	<input type="text" value="561513"/>
Name	:	<input type="text" value="SUNIL KUMAR"/>
Father/Husband Name	:	<input type="text" value="HIRA NAND"/>
Department	:	<input type="text" value="HR"/>
Designation	:	<input type="text" value="EXECUTIVE"/>
Date of Joining	:	<input type="text" value="02/05/2019"/>
New Code To Be Changed	:	<input type="text" value="NEW001"/>
New Unit Code	:	<input type="text" value="145"/> <input type="text" value="R.K.COMPUTER NEEDS"/>
W.E.F Date	:	<input type="text" value="01/02/2020"/> <input type="text" value="Saturday"/>



# R.K.COMPUTER NEEDS

## MACHINE DATA DOWNLOAD

Frame1

Date From : 26/02/2020 Date To : 26/02/2020 Machine Type : Face

Card No :

Device No :  Date : 30/04/2017 Time :

### Select Machine to Download Data

SNo	Mch.No.	Mch.Type	IP Address	Port	Sel.
1	3	Face	192.168.3.208	5005	Yes
2	5	Face	192.168.2.100	5005	Yes
3	7	Face	192.168.7.62	5005	Yes
4	8	Face	192.168.4.201	5005	Yes
5	9	Face	192.168.7.25	5005	Yes
6	10	Face	192.168.4.167	5005	Yes

Download Logs

Process Attendance

Get Enroll Data

Delete Enroll Data

GetDeviceTime

SetDeviceTime

Add Device

Delete Device

Master Transfer to Device

Master Transfer from Device

Exit





## MONTHLY BONUS CALCULATION SCREEN

Year :  Month :  January Unit :  R.K.COMPUTER NEEDS Max.Basic for Bonus Calc.:   
 Default Bonus Wages :  Bonus % :  Ex-Gratia%  Update Master with Current Rate :  Load Details

S.No	CODE	NAME	Father/Husband Name	Basic	Designation	Gross	D.O.J	Days	Bpnus Wg.Rt.	Bonus Wages	Bns %	Bonus Amount	EXGratia Wg.Rt	EXG Wages	EXG %	EXG Amt.	
1	561513	SUNIL KUMAR	HIRA NAND	15500	EXECUTIVE	24000	02/05/2019	31	0	0	0	0	15500	15500	8.33	1291	
2	561514	AWINASH KUMAR JHA	ASHOK KUMAR JHA	10450	RECORD	12024	10/05/2019	31	10450	10450	8.33	870	0	0	0	0	
3	A0016	RAM KRISHAN YADAV	CHANDRIKA YADAV	19800	MAINTANANCE	49500	01/06/2010	31	0	0	0	0	19800	19800	8.33	1649	
4	A0017	BHURE LAL	JAGAN LAL	10000	PEON	19000	01/06/2010	31	10000	10000	8.33	833	0	0	0	0	
5	A0021	DEEPAK KUMAR	KUMAR LAL DAS	33400	SR	83500	01/06/2010	31	0	0	0	0	33400	33400	8.33	2782	
6	A0025	SUMAN NAGPAL	BHAGWAN DASS	90400	HEAD	226000	01/06/2010	31	0	0	0	0	90400	90400	8.33	7530	
7	A0029	MD HANZALAH	MOHAMMAD OZAIR	36800	DESIGNER	92000	01/06/2010	29.5	0	0	0	0	36800	35019	8.33	2917	
8	A0030	DHANANJAY KUMAR	BAJUNATH YADAV	13520	STORE	33800	01/06/2010	31	0	0	0	0	13520	13520	8.33	1126	
9	A0031	MANAN YADAV	CHANDRIKA	10400	STORE KEEPER	20900	01/06/2010	31	10400	10400	8.33	866	0	0	0	0	
10	A0033	GOVIND SINGH	RAMKISHOR SINGH	28000	SYSTEM	70000	01/06/2010	27.5	0	0	0	0	28000	24839	8.33	2069	
11	A0058	MOHAMMAD GYASUDDIN	SAMSUDDIN SHEKH	26080	PATTERN	65200	01/06/2010	31	0	0	0	0	26080	26080	8.33	2172	
12	A0069	SAROJ KUMAR PATTNAIK	PADMANVA	36800	ARTIST	92000	01/06/2010	30	0	0	0	0	36800	35613	8.33	2967	
13	A0124	RAVINDER KUMAR	CHAUTHI RAM	34600	DESIGNER	86500	21/02/2011	30.5	0	0	0	0	34600	34042	8.33	2836	
14	A0126	MOHAMMAD NAZRE	MOHAMMAD HADI	34200	DESIGNER	85500	14/02/2011	31	0	0	0	0	34200	34200	8.33	2849	
15	A0203	PARVEEN KUMAR	HUKAM CHAND	10500	FIELD BOY	25000	22/09/2011	31	0	0	0	0	1916	1916	8.33	160	
16	A0221	ANAND SINGH	HARI SINGH	13000	FIELD	32700	26/03/2012	31	0	0	0	0	13000	13000	8.33	1083	
17	A0228	MOHAMMAD MERAJ	ABDUL GAFFAR	12000	INCHARGE	24500	01/06/2012	31	0	0	0	0	12000	12000	8.33	1000	
18	A0233	ANIL KUMAR	DEVENDRA PRASAD	10450	CHECKER	10524	15/06/2012	31	10450	10450	8.33	870	0	0	0	0	
19	A0259	CHANDAN KUMAR	SATAYA NARAYAN	14280	ACCOUNTANT	35700	03/09/2012	31	0	0	0	0	14280	14280	8.33	1190	
20	A0300	TAHIR ALAM	SAFAYAT MIYA	10450	CUTTING	13018	01/03/2013	27	10450	9102	8.33	758	0	0	0	0	
21	A0307	CHIRANJEEV KUMAR	RAM CHANDRA	31000	DESIGNER	77500	25/03/2013	31	0	0	0	0	31000	31000	8.33	2582	
22	A0313	MANISH KUMAR MANIK	DILIP KUMAR MANIK	25800	DESIGNER	64500	16/04/2013	19	0	0	0	0	25800	15813	8.33	1317	
23	A0314	RAVINDER SINGH	KARAM SINGH	19800	STORE	49500	24/04/2013	31	0	0	0	0	19800	19800	8.33	1649	
24	A0316	SAGIR MIYA	ISHAK MIYA	11000	HOD	24500	02/05/2013	31	0	0	0	0	11000	11000	8.33	916	
25	A0319	RAZIAHMAD	AKRAMUDDIN	10500	CUTTING	13500	02/05/2013	31	10500	10500	8.33	875	0	0	0	0	

Save
Exit
Refresh

Logia By : ADMINISTRATOR  
Location : ALL LOCATIONS

## R.K.COMPUTER NEEDS

### CARD HOLD/ RELEASE ENTRY

Hold/Release

Date  Wednesday

S.No	CODE	NAME	FATHER NAME	DEPARTMENT	DESIGNATION	D.O.J	GROSS	BANK.
1	561513	SUNIL KUMAR	HIRA NAND	110	28	02/05/2019	24000	002
2	561514	AWINASH KUMAR JHA	ASHOK KUMAR JHA	6	80	10/05/2019	12024	002
3								

Exit - Esc

Save - F5

Refresh-F6

Logia By : ADMINISTRATOR  
Location : ALL LOCATIONS

## R.K.COMPUTER NEEDS

### USER CREATION/PERMISSIONS

User Name

Location  **R.K.COMPUTER NEEDS**

Transaction Edit Days

Login ID

Password

Access Option

S.No	CODE	OPTION NAME	ACCESS
1	A1 1	Employee Master	Full
2	A1 2	Holiday Master	Full
3	A1 3	Shift Master	<input type="text" value="Read"/>
4	A1 4	Miscellaneous Masters	Full
5	A1 5	Leaves Op.Bal Entry	<input type="text" value="Read"/>
6	A1 6	Unit Master	<input type="text" value="Deny"/>
7	A1 7		<input type="text" value="Deny"/>
8	A1 8	Salary Increment Screen	<input type="text" value="Deny"/>
9	A1 9		<input type="text" value="Deny"/>
10	A110	EL Encashment Screen	<input type="text" value="Deny"/>
11	A111	Addl.Weekly Off Entry Screen	<input type="text" value="Deny"/>
12	A112	Late Permission / Short Leave Entry	<input type="text" value="Deny"/>
13	A113	Min Wages Increment Screen	<input type="text" value="Deny"/>
14	A114	Employee Inter Transfer Screen	<input type="text" value="Deny"/>
15	A115		<input type="text" value="Deny"/>
16	A116		<input type="text" value="Deny"/>
17	A117		<input type="text" value="Deny"/>
18	A118		<input type="text" value="Deny"/>
19	B1 1	Salary Additions / Deductions Entry	<input type="text" value="Deny"/>
20	B1 2		<input type="text" value="Deny"/>
21	B1 3	Loan Details Entry	<input type="text" value="Deny"/>
22	B1 4	Monthly Loan Deduction Screen	<input type="text" value="Deny"/>

Exit - Esc

Delete - F3

Print - F4

Save - F5

Refresh-F6

Logia By : ADMINISTRATOR  
Location : ALL LOCATIONS

## R.K.COMPUTER NEEDS

### AREARS CALCULATION SCREEN

Unit : 145 R.K.COMPUTER NEEDS

R-16, KHIRKI EXTENSION, MALVIYA NAGAR, NEW DELHI-110017

Arrears W.E.F : 2019/05 May - 2019

Payment Year and Month : 2019/06 June - 2019

Active Employees

S.No	CODE	NAME	FATHER NAME	DEPT.	DESIG.	D.O.J	CUR.SAL	Arr.WEF	ARR.AMT
1	A0849	SANDEEP SINGH NEGI	SURMAN SINGH	IMPORTS & EXPOF	IMPORT & EXPORT	10/06/2015	25700	2019/05	3500
2	A0888	AJAY PRABHAKAR RAUT	PRABHAKAR SADAS	STORE	STORE & QUALITY	11/06/2015	55400	2019/05	5000
3	A0889	KAMALAPATI DAS	SATYA NARAYAN DA	STORE	FEBRIC CHECKER	18/06/2015	21100	2019/05	1500
4	A0886	SANJAY KUMAR	CHANDESHWAR PR	MAINTANANCE	ELECTRICIAN	08/06/2015	22400	2019/05	1800
5	A1184	AMARJEET KUMAR	AMRENDRA SHARM	STORE	DATA OPERATOR	16/11/2016	21000	2019/05	7000
6	A1579	PANKAJ KUMAR RAIKWAR	KAMATA PRASAD R	PRODUCTION	TAILOR	25/05/2019	10450	2019/05	45
7	A0030	DHANANJAY KUMAR YADAV	BAJNATH YADAV	STORE	STORE EXECUTIVE	01/06/2010	33800	2019/05	5000

Save

Exit

Refresh

Delete

## UPLOAD PUNCH MACHINE DATA

Date From :

Date To :

Code/All :

Card No. :

Data Directory :

**For The Brand / Company**

S900MDB

**Proceed**

**Cancel**

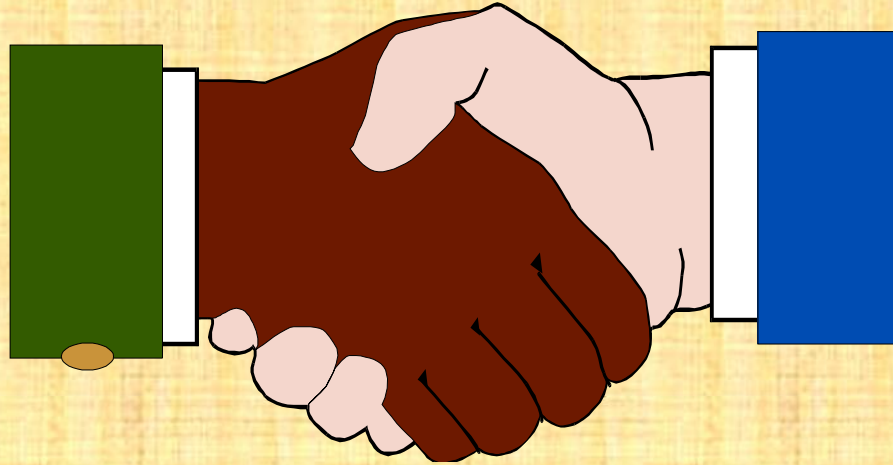
## LEAVE BALANCE TRANSFER SCREEN

Year From :	<input type="text" value="2019"/>	C.L. :	<input type="text" value="7"/>
Year To :	<input type="text" value="2020"/>	S.I. :	<input type="text" value="7"/>
Unit :	<input type="text" value="145"/>	COF:	<input type="text"/>
	<input type="text" value="R.K.COMPUTER NEEDS"/>		

<input type="button" value="Delete"/>	<input type="button" value="Generate"/>	<input type="button" value="Exit"/>
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# THANK YOU



RK COMPUTER NEEDS  
(Total Automation Software Developers)



**R-16, Upper Ground Floor, Khirki Extension, Malviya Nagar, New Delhi – 110017**

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